

FREQUENTLY ASKED QUESTIONS

Renewal of Membership

- 1) When to renew your membership?
On 1 July of every year **prior to the AGM.**
- 2) What is needed for membership renewal – **Professional Accountant?**
 - a. Renewal form dully filled and signed.
 - b. Payment (fees as per MIPA rules).
 - c. Recent Proof of Employment for civil servants (E.g. Payslip)
- 3) What is needed for membership renewal – **Public Accountant?**
 - a. Renewal form dully filled and signed.
 - b. Payment (fees as per MIPA rules).
 - c. Up to date Professional Indemnity Insurance Cover.
 - d. Up to date Practising Certificate (Where applicable).
- 4) What is needed for membership renewal – **Member Firm?**
 - a. Renewal form dully filled and signed.
 - b. Payment (fees as per MIPA rules).
 - c. Up to date Professional Indemnity Insurance Cover.
 - d. Particulars of Firm at registration.
- 5) What payment facilities MIPA offers?
 - a. Payment by cash at MIPA Office only.
 - b. Payment by cheque MIPA Office or by post (Cheque in order of MIPA).
 - c. E-payment by accessing your MIPA account on www.mipa.mu.
- 6) Who can use e-payment facilities?
Professional and Public Accountants only.
- 7) Can Member Firm use e-payment facility?
Yes but the contact person must contact MIPA office prior to.
- 8) Do I need to fill the renewal form and send to MIPA if I make an e-payment?
No. Compulsory declaration must be ticked upon payment online.
- 9) How to proceed with e-payment?
If you do not have your password, contact MIPA office at 4677096 or 4681880 or via mail on info@mipa.mu
- 10) If my e-payment fails or the portal do not respond, what should I do?
Please try again 15 minutes later. If not resolved, please contact MIPA office at 4677096 or 4681880 or via mail on info@mipa.mu